

WMVNC Venue Hire Fee Schedule - effective January 2025

Security Bond, all clients	9 am to 4 pm when the Centre is open - \$50.00 Bond	After 4pm and when the Centre is closed a risk assessment will be undertaken to determine the bond amount (\$300 - \$1000) and security requirement. <i>A liquor license and security guards may be required for events providing alcohol.</i>		
Public liability insurance, all clients	Businesses/Organisations - Copy of Certificate of Currency Private functions/some community groups - \$15.38 Risk Management Fee from Council, to access the Council's Public Liability Policy, depends on activity.			
Hire Prices (Full hourly rate applies for part hour bookings)		Client type		Notes
Venue	Approx size/floor type/capacity Table size – 180cm x 75 cm	Community, support, health and wellbeing agencies and Regular groups	One off Hirer Social Events	Data projectors (hirer to provide audio cables), WiFi access available
Room 1 <i>(10 tables, 50 chairs)</i>	8.5 x 11 x 2.6, Tiled Floor, 30 Presentation Style 40 Seated Meal Style 40 Workshop Style 50 Theatre style	\$26 per hour \$182 per 8 hr day	\$33 per hour \$231 per 8 hr day	Shared kitchen access/drinks trolley
Room 2 <i>(10 tables, 50 chairs)</i>	8.5 x 11 x 2.6, Tiled Floor, 30 Presentation Style 40 Seated Meal Style 40 Workshop Style 50 Theatre style	\$26 per hour \$182 per 8 hr day	\$33 per hour \$231 per 8 hr day	Shared kitchen access/drinks trolley
Room 1 and 2 <i>(20 tables, 100 chairs)</i>	17 x 11 x 2.6, Tiled Floor, 60 Presentation Style 80 Seated Meal Style 80 Workshop Style 100 Theatre style	\$45 per hour \$315 per 8 hr day	\$57 per hour \$399 per 8 hr day	Kitchen included/drinks trolley
Room 3 <i>(8 tables, 30 chairs)</i>	10 x 6 x 2.8, Carpet Floor, 20 Presentation Style 22 Workshop Style 30 Theatre style	\$21 per hour \$147 per 8 hr day	\$27 per hour \$182 per 8 hr day	Drinks kitchen, mini fridge
Room 4 <i>(2 tables, 20 chairs)</i>	9 x 10 x 2.8, Marmoleum Floor, 20 Participants FITNESS ROOM	\$19 per hour FITNESS \$133 per 8 hr day	\$27 per hour \$189 per 8 hr day	Fitness Room
Room 5 <i>(8 tables, 30 chairs)</i>	12 x 6 x 2.8, Marmoleum Floor, 16 Presentation Style 20 Workshop Style 30 Theatre style	\$19 per hour \$133 per 8 hr day	\$24 per hour \$168 per 8 hr day	No drinks trolley or sink
Room 6 <i>(15 short trestle tables, 30 chairs)</i>	12 x 6 x 2.8, Marmoleum Floor, 24 Presentation Style 24 Workshop Style 30 Theatre style	\$21 per hour \$147 per 8 hr day	\$27 per hour \$189 per 8 hr day	Drinks kitchen, microwave, mini fridge
Main Kitchen	When hired separately for cooking activities	\$45 per hour \$315 per 8 hr day	\$57 per hour \$399 per 8 hr day	Cooktops, ovens, microwave, dishwash
Small Office	3 x 2 x 2.6, Marmoleum Floor, 3 Seated	\$15 per hour \$105 per 8 hr day	\$16 per hour \$112 per 8 hr day	Desk
Office 4	4.4 x 3 x 2.5 Carpet Floor 4 Seated	\$17 per hour \$119 per 8 hr day	\$19 per hour \$133 per 8 hr day	Desk and small table