

Venue Hire Fee Schedule Effective January 2022	Security Bond – All clients 9 am to 4 pm when the Centre is open - \$50.00 Bond	After 4pm and when the Centre is closed a risk assessment will be undertaken to determine the bond amount (\$300 - \$1000) and security requirement. <i>A liquor license and security guards may be required for events providing alcohol.</i>	
Public liability insurance, all clients	Businesses/Organisations - Copy of Certificate of Currency Private functions/some community groups - \$15.00 Risk Management Fee from Council, to access the Council's Public Liability Policy, depends on activity.		
Hire Prices (Full hourly rate applies for part hour bookings)		Client type	Notes
Venue	Approx size/floor type/capacity Table size – 180cm x 75 cm	Community, support, health and wellbeing agencies and Regular groups	One off Hirer Social Events
Room 1 <i>(10 tables, 50 chairs)</i>	8.5 x 11 x 2.6, Tiles, 50 max	\$24 per hour \$168 per 8 hr day	\$30 per hour \$210 per 8 hr day
Room 2 <i>(10 tables, 50 chairs)</i>	8.5 x 11 x 2.6, Tiles, 50 max	\$24 per hour \$168 per 8 hr day	\$30 per hour \$210 per 8 hr day
Room 1 and 2 <i>(20 tables, 100 chairs)</i>	17 x 11 x 2.6, Tiles, 100 max	\$42 per hour \$294 per 8 hr day	\$50 per hour \$350 per 8 hr day
Room 3 <i>(9 tables, 30 chairs)</i>	10 x 6 x 2.8, Marmoleum, 30 max	\$20 per hour \$140 per 8 hr day	\$25 per hour \$175 per 8 hr day
Room 4 <i>(6 tables, 30 chairs)</i>	9 x 10 x 2.8, Marmoleum, 20 max	\$18 per hour FITNESS \$20 per hour	\$25 per hour \$175 per 8 hr day
Room 5 <i>(10 tables, 22 chairs)</i>	12 x 6 x 2.8, Marmoleum, 30 max	\$18 per hour \$126 per 8 hr day	\$22 per hour \$154 per 8 hr day
Room 6 <i>(14 short trestle tables, 30 chairs)</i>	12 x 6 x 2.8, Marmoleum, 30 max	\$20 per hour \$140 per 8 hr day	\$25 per hour \$175 per 8 hr day
Main Kitchen	When hired separately for cooking activities – 12 max	\$40 per hour \$280 per 8 hr day	\$45 per hour \$315 per 8 hr day
Small Office	3 x 2 x 2.6, Marmoleum, 4 max	\$14 per hour \$98 per 8 hr day	\$14 per hour \$98 per 8 hr day
Office 4	4.4 x 3 x 2.5 Carpet, 6-8 max	\$16 per hour \$112 per 8 hr day	\$17 per hour \$119 per 8 hr day
Computer Training Room	Marmoleum, 6 max	\$26 per hour \$182 per 8 hr day	\$26 per hour \$182 per 8 hr day
Crèche (unstaffed)	14 max	\$25 per hour \$175 per 8 hr day	\$30 per hour \$210 per 8 hr day
			Fenced, outdoor play area, childrens' chairs and tables. Limited toys. Baby change facilities.