

## WMVNC Venue Hire Fee Schedule - effective January 2023

<b>Security Bond, all clients</b>	9 am to 4 pm when the Centre is open - \$50.00 Bond	After 4pm and when the Centre is closed a risk assessment will be undertaken to determine the bond amount (\$300 - \$1000) and security requirement. <i>A liquor license and security guards may be required for events providing alcohol.</i>		
<b>Public liability insurance, all clients</b>	Businesses/Organisations - Copy of Certificate of Currency Private functions/some community groups - \$15.00 Risk Management Fee from Council, to access the Council's Public Liability Policy, depends on activity.			
<b>Hire Prices</b> (Full hourly rate applies for part hour bookings)		<b>Client type</b>		<b>Notes</b>
<b>Venue</b>	<b>Approx size/floor type/capacity</b> Table size – 180cm x 75 cm	<b>Community, support, health and wellbeing agencies and Regular groups</b>	<b>One off Hirer Social Events</b>	Data projectors (hirer to provide VGA/audio cables), WiFi access available
Room 1 <i>(10 tables, 50 chairs)</i>	8.5 x 11 x 2.6, Tiled Floor, 30 Presentation Style 40 Seated Meal Style 40 Workshop Style 50 Theatre style	\$24 per hour \$168 per 8 hr day	\$30 per hour \$210 per 8 hr day	Shared kitchen access/drinks trolley
Room 2 <i>(10 tables, 50 chairs)</i>	8.5 x 11 x 2.6, Tiled Floor, 30 Presentation Style 40 Seated Meal Style 40 Workshop Style 50 Theatre style	\$24 per hour \$168 per 8 hr day	\$30 per hour \$210 per 8 hr day	Shared kitchen access/drinks trolley
Room 1 and 2 <i>(20 tables, 100 chairs)</i>	17 x 11 x 2.6, Tiled Floor, 60 Presentation Style 80 Seated Meal Style 80 Workshop Style 100 Theatre style	\$42 per hour \$294 per 8 hr day	\$50 per hour \$350 per 8 hr day	Kitchen included/drinks trolley
Room 3 <i>(8 tables, 30 chairs)</i>	10 x 6 x 2.8, Carpet Floor, 20 Presentation Style 22 Workshop Style 30 Theatre style	\$20 per hour \$140 per 8 hr day	\$25 per hour \$175 per 8 hr day	Drinks kitchen, mini fridge
Room 4 <i>(4 tables, 20 chairs)</i>	9 x 10 x 2.8, Marmoleum Floor, 20 Participants FITNESS ROOM	\$18 per hour FITNESS \$20 per hour	\$25 per hour \$175 per 8 hr day	Fitness Room
Room 5 <i>(8 tables, 30 chairs)</i>	12 x 6 x 2.8, Marmoleum Floor, 16 Presentation Style 20 Workshop Style 30 Theatre style	\$18 per hour \$126 per 8 hr day	\$22 per hour \$154 per 8 hr day	No drinks trolley or sink
Room 6 <i>(15 short trestle tables, 30 chairs)</i>	12 x 6 x 2.8, Marmoleum Floor, 24 Presentation Style 24 Workshop Style 30 Theatre style	\$20 per hour \$140 per 8 hr day	\$25 per hour \$175 per 8 hr day	Drinks kitchen, microwave, mini fridge
Main Kitchen	When hired separately for cooking activities	\$40 per hour \$280 per 8 hr day	\$45 per hour \$315 per 8 hr day	Cooktops, ovens, microwave, dishwasher
Small Office	3 x 2 x 2.6, Marmoleum Floor, 3 Seated	\$14 per hour \$98 per 8 hr day	\$14 per hour \$98 per 8 hr day	Desk
Office 4	4.4 x 3 x 2.5 Carpet Floor 4 Seated	\$16 per hour \$112 per 8 hr day	\$17 per hour \$119 per 8 hr day	Desk and small table
Computer Training Room	Carpet Floor 6 Seated	\$26 per hour \$182 per 8 hr day	\$26 per hour \$182 per 8 hr day	6 desktop computers
Crèche (unstaffed)	14 People in the room	\$25 per hour \$175 per 8 hr day	\$30 per hour \$210 per 8 hr day	Fenced, outdoor play area, childrens' chairs and tables. Limited toys. Baby change facilities.